

## **Program E: Elections**

### **OBJECTIVES AND PERFORMANCE INDICATORS**

Unless otherwise indicated, all objectives are to be accomplished during or by the end of FY 2002-2003. Performance indicators are made up of two parts: name and value. The indicator name describes what is being measured. The indicator value is the numeric value or level achieved within a given measurement period. For budgeting purposes, performance indicators are shown for the prior fiscal year, the current fiscal year, and alternative funding scenarios (continuation budget level and Executive Budget recommendation level) for the ensuing fiscal year of the budget document.

The objectives and performance indicators that appear below are associated with program funding in the Base Executive Budget for FY 2002-2003.

DEPARTMENT ID: 04C Department of Elections and Registration

AGENCY ID: 04-144 Commissioner of Elections

PROGRAM ID: Program E: Elections

GENERAL PERFORMANCE INFORMATION: LOUISIANA'S VOTING MACHINE INVENTORY					
PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES				
	PRIOR YEAR ACTUAL FY 1996-97	PRIOR YEAR ACTUAL FY 1997-98	PRIOR YEAR ACTUAL FY 1998-99	PRIOR YEAR ACTUAL FY 1999-00	PRIOR YEAR ACTUAL FY 2000-01
Total number of voting machines (all types)	8,322	8,509	8,545	8,548	8,548
Voting machines, by type:					
Number of Shoup 2.5 (without printout capability)	1,052	431	331	335	335
Number of AVM (without printout capability)	102	102	0	0	0
Number of AVM POM (with printout capability)	3,926	4,080	4,222	4,221	4,221
Number of AVC Advantage (with printout	3,242	3,896	3,992	3,992	3,992
Number of Teamwork Op-Scan Absentee Systems <sup>1</sup>	97	97	97	97	97

<sup>1</sup> The department is currently evaluating different absentee voting equipment that is on the market. The department received funds to replace the current system in FY 2001-2002; however, the Teamwork Op-Scan Absentee System will be retained to count absentee ballots by mail.

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AGENCY ID: 04-144 Commissioner of Elections

PROGRAM ID: Program E: Elections

1. (KEY) To hold, in a state of readiness, voting machines and computerized absentee ballot counting equipment and provide necessary technical assistance and support to hold all elections in the state, with 100% of all voting equipment available on election day and all test materials prepared and distributed 10 days prior to election day for all parishes having an election.

Strategic Link: This operational objective relates to Objective 1 for the Elections Program in the department's strategic plan: *The Elections Program will hold, in a state of readiness, voting machines and computerized absentee ballot counting equipment and will provide necessary technical assistance and support to hold all elections in the State of Louisiana, with 100% of all voting equipment available on election day and all test materials prepared and distributed 10 days prior to election day for all parishes having an election.* It also relates to Objective 3: *The Absentee Ballot Division of the Elections Program will enable absentee returns to be more accurately and quickly tabulated and will provide support for the parish boards of election supervisors in tabulating the votes. The Absentee Ballot Section will prepare and distribute test materials prior to election day for all parishes having an election.*

Louisiana: Vision 2020 Link: This operational objective is related to Goal 1, Objective 1.8: *To improve the efficiency and accountability of governmental agencies.*

Children's Cabinet Link: Not applicable

Other Link(s): Not applicable

L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 2000-2001	ACTUAL YEAREND PERFORMANCE FY 2000-2001	ACT 12 PERFORMANCE STANDARD FY 2001-2002	EXISTING PERFORMANCE STANDARD FY 2001-2002	AT CONTINUATION BUDGET LEVEL FY 2002-2003	AT RECOMMENDED BUDGET LEVEL FY 2002-2003
K	Total number of voting machines (all types) <sup>1</sup>	8,545 <sup>2</sup>	8,548	8,548	8,548	8,548	8,548
K	Number of Teamwork Op-Scan Absentee Systems <sup>3</sup>	97	97	97	97	97	97
K	Percentage of voting machines available on election day <sup>4</sup>	100%	100%	100%	100%	100%	100%
S	Percentage of parishes having an election for which test materials were prepared and distributed 10 days prior to the election <sup>5</sup>	100%	100%	100%	100%	100%	100%

<sup>1</sup> The voting machine inventory is composed of: 335 Shoup 2.5 voting machines; 4,221 AVM-POM voting machines; and 3,992 AVC Advantage voting machines. The department has received approval to purchase 336 computerized voting machines in FY 1999-00 through a capital outlay allocation in the amount of \$1,952,160. Once the machine type has been determined, the machines in Ascension and Tangipahoa Parishes will be replaced. This replacement will not increase the total number of machines in the state.

<sup>2</sup> Although the FY 2000-2001 performance standard for this indicator was 8,545 the inventory of voting machines at June 30, 2001, was 8,548.

<sup>3</sup> A Teamwork Op-Scan Absentee System consists of a laptop personal computer, a laser printer, and an optical scanner. The department is currently evaluating different absentee voting systems that are on the market. Funds are budgeted for FY 2001-2002 to purchase touch screen systems through a lease/purchase for in-person absentee voting. We do not know if the quantity of absentee voting equipment will change with the new purchase until all evaluations have been completed. The Teamwork Op-Scan Absentee System will be retained for absentee voting by mail.

<sup>4</sup> This is a maximum level of effort indicator.

<sup>5</sup> Preparation and distribution of test materials 10 days prior to election day enables absentee ballot returns to be more accurately and quickly tabulated.

DEPARTMENT ID: 04C: Department of Elections and Registration

AGENCY ID: 04-144 Commissioner of Elections

PROGRAM ID: Program E: Elections

GENERAL PERFORMANCE INFORMATION: CONTESTED ELECTIONS AND LAWSUITS ALLEGING MACHINE MALFUNCTION					
PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES				
	PRIOR YEAR ACTUAL FY 1996-97	PRIOR YEAR ACTUAL FY 1997-98	PRIOR YEAR ACTUAL FY 1998-99	PRIOR YEAR ACTUAL FY 1999-00	PRIOR YEAR ACTUAL FY 2000-01
Number of lawsuits filed contesting election results	14	5	0	1	3
Number of elections held as a result of lawsuits alleging machine malfunction	1	0	0	0	0
Cost of elections held as a result of lawsuits alleging machine malfunction	\$1,006.57	\$0.00	\$0.00	\$0.00	\$0.00

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PROGRAM ID: Program E: Elections

## 2. (KEY) To keep the number of elections held as a result of lawsuits alleging machine malfunction at 4% or less of the total number of elections held.

Strategic Link: This operational objective correlates with Objective 6 for the Elections Program in the department's strategic plan: *The Elections Program shall lead Department efforts to keep the number of elections held as a result of lawsuits alleging machine malfunction to a minimum in order to instill public confidence in the election system.*

Louisiana: Vision 2020 Link: This operational objective is related to Goal 1, Objective 1.8: *To improve the efficiency and accountability of governmental agencies.*

Children's Cabinet Link: Not applicable

Other Link(s): Not applicable

L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 2000-2001	ACTUAL YEAREND PERFORMANCE FY 2000-2001	ACT 12 PERFORMANCE STANDARD FY 2001-2002	EXISTING PERFORMANCE STANDARD FY 2001-2002	AT CONTINUATION BUDGET LEVEL FY 2002-2003	AT RECOMMENDED BUDGET LEVEL FY 2002-2003
K	Number of elections held as a result of lawsuits alleging machine malfunctions	0	0	0	0	0	0

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GENERAL PERFORMANCE INFORMATION: ELECTIONS PROGRAM					
	PERFORMANCE INDICATOR VALUES				
PERFORMANCE INDICATOR NAME	PRIOR YEAR ACTUAL FY 1996-97	PRIOR YEAR ACTUAL FY 1997-98	PRIOR YEAR ACTUAL FY 1998-99	PRIOR YEAR ACTUAL FY 1999-00	PRIOR YEAR ACTUAL FY 2000-01
Number of precincts in the state <sup>1</sup>	3,905	3,878	3,891	3,899	3,898
Number of voting machines used at precincts on election day (total for fiscal year) <sup>2</sup>	22,874	13,425	25,752	26,874	20,985
Average number of voting machines utilized per precinct <sup>3</sup>	1.8	1.4	1.9	1.7	1.8
Number of people voting at precincts on election day (total for fiscal year)	3,523,467	2,066,925	2,489,062	2,574,145	2,760,917
Average annual cost per machine to store machines statewide <sup>4</sup>	\$147.25	\$147.92	\$154.46	\$160.69	\$156.91
Average cost per machine to deliver voting machine to precinct <sup>8</sup>	\$55.87	\$47.73	\$44.92	\$48.74	\$47.90
Number of people voting by absentee ballot (total for fiscal year) <sup>6</sup>	126,000	53,006	60,049	119,147	109,223
Number of absentee ballot cards counted (total for fiscal year) <sup>6,7</sup>	984,060	84,200	222,398	493,244	Not Applicable <sup>7</sup>
Average number of absentee ballot cards counted per absentee voter (total for fiscal year) <sup>7,8</sup>	7.8	1.6	3.7	4.1	Not Applicable

<sup>1</sup> Currently precincts are being reviewed through the reapportionment process. As of October 15, 2001, the number of precincts in the state was 3898. This number includes 15 precincts that do not have any registered voters, but are required to establish geographical boundaries.

<sup>2</sup> The legal allocation of voting machines used per precinct is one machine per 600 voters. After 600 voters, one voting machine should be used for each 400 voters. However, this base allocation may be modified by special circumstances, such as expected turnout or distance of precinct location from the voting machine warehouse. The number of voting machines to be utilized for an election is based on the legal allocation, the number of machines requested by local governing authorities holding an election, or special circumstance.

<sup>3</sup> The average number of voting machines utilized per precinct is computed as follows: total number of voting machines utilized during the fiscal year divided by the total number of precincts in the state holding an election during the fiscal year. It is estimated that the average number of voting machines utilized per precinct for FY 2000-2001 will be 1.9.

<sup>4</sup> The Division of Administration is responsible for bidding and/or negotiating all warehouse leases for the Department of Elections and Registration. As a result, the department has no control over the cost per square foot for any warehouse lease. The average annual cost per machine to store machines statewide is computed as follows: total cost expended during fiscal year for the storage of voting machines divided by the total number of voting machines in the state during the fiscal year. The Department is currently working on a revised lease and will be rebidding all leases that have been placed on a month-to-month basis.

<sup>5</sup> This indicator is computed by dividing the total drayage cost expended by the number of voting machines used at the precincts on election day. This indicator is reported as general performance information because this cost is beyond the direct control of the department and fluctuates, depending on the number of parishes holding elections.

<sup>6</sup> The variations in values for these general performance indicators are associated with the number of statewide elections held in the fiscal year. Two statewide elections were held in FY 1998-1999 and three statewide elections were held in FY 1999-2000. In FY 2000-2001, there are two scheduled statewide elections and possible Congressional runoffs throughout the state. No statewide elections are scheduled for FY 2000-2001. In FY 2002-2003, there are two scheduled statewide elections and possible runoffs throughout the state. In addition, candidate elections normally have more absentee balloting being conducted than tax and bond elections. It is estimated that 240,000 registered voters will vote by absentee ballot in FY 2001-2002.

<sup>7</sup> Unlike the state's previous absentee ballot counting system, which required a separate ballot card for each candidate and each issue, the current absentee ballot counting system (Teamwork Op-Scan Absentee System) is capable of reading multiple candidate and/or proposition elections on each ballot card. This reduces the number of cards to be counted. After the Presidential election in November of 2000, the State of Louisiana discontinued the use of punch cards. Currently, the Department utilizes paper ballots for absentee ballots. In FY 2001-2002, we will be purchasing touch screen absentee voting machines for in-person absentee voting and will continue to use the paper ballots for voting by mail. With the discontinuation of punch cards, this indicator will no longer have value.

<sup>8</sup> The average number of absentee ballot cards counted per absentee voter is computed by dividing the number of absentee ballot cards counted by the number of people voting by absentee ballot. This indicator was developed to reflect the complexity of the election ballot setups for each fiscal year. With the discontinuation of punch cards, this indicator will no longer have value.



DEPARTMENT ID: 04C Department of Elections and Registration

AGENCY ID: 04-144 Commissioner of Elections

PROGRAM ID: Program E: Elections

3. (KEY) To hold the number of election day machine-related service calls due to programming error to 1% or less by performing, at a minimum, semi-annual preventative maintenance on all voting machines and all absentee ballot counting equipment.

Strategic Link: This operational objective correlates to Objective 2 for the Elections Program in the department's strategic plan: *The Elections Program shall perform preventative, necessary, and emergency maintenance on all voting machines and all absentee ballot counting equipment.*

Louisiana: Vision 2020 Link: This operational objective is related to Goal 1, Objective 1.8: *To improve the efficiency and accountability of governmental agencies.*

Children's Cabinet Link: Not applicable

Other Link(s): Not applicable

L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 2000-2001	ACTUAL YEAREND PERFORMANCE FY 2000-2001	ACT 12 PERFORMANCE STANDARD FY 2001-2002	EXISTING PERFORMANCE STANDARD FY 2001-2002	AT CONTINUATION BUDGET LEVEL FY 2002-2003	AT RECOMMENDED BUDGET LEVEL FY 2002-2003
K	Percentage of voting machines receiving required semi-annual preventative maintenance	100%	100%	100%	100%	100%	100%
K	Percentage of voting machines utilized on election day that required mechanic to service machine due to technician error (based on total number of machines utilized on election day during entire fiscal year)	0.28%	0.02%	0.20%	0.20%	0.20%	0.20%

<sup>1</sup> Many of the service calls received on election day do not require a mechanic. Of those that do require a mechanic, many are not related to machine maintenance or programming error. For example: It is estimated that 3000 service calls will be received on election days in FY 2001-2002; of these, it is estimated that 1750 will require a mechanic; of those service calls requiring a mechanic, only 99 will be due to technician error. This performance indicator measures the percentage of voting machines utilized on election day that require a mechanic to service them due to a technician error; it is calculated as a percentage of all voting machines utilized on election days during the fiscal year. This indicator is an indicator of the quality and outcome of preventative maintenance and accuracy of programming.

DEPARTMENT ID: 04C Department of Elections and Registration

AGENCY ID: 04-144 Commissioner of Elections

PROGRAM ID: Program E: Elections

GENERAL PERFORMANCE INFORMATION: VOTING MACHINE MAINTENANCE					
	PERFORMANCE INDICATOR VALUES				
PERFORMANCE INDICATOR NAME	PRIOR YEAR ACTUAL FY 1996-97	PRIOR YEAR ACTUAL FY 1997-98	PRIOR YEAR ACTUAL FY 1998-99	PRIOR YEAR ACTUAL FY 1999-00	PRIOR YEAR ACTUAL FY 2000-01
Number of service calls received on election day <sup>1</sup> (total for fiscal year)	1,050	302	1,070	1,173	1,091
Number of service calls received on election day that <sup>1</sup> require a mechanic (total for fiscal year)	543	169	574	1,114	976
Number of service calls received on election day that <sup>2</sup> are due to technician error (total for fiscal year)	Not available <sup>3</sup>	41	73	40	68
Number of voting machines replaced on election day (total for fiscal year)	30	10	30	47	51
Average annual cost per machine to maintain voting <sup>5</sup> machines statewide	\$292.95	\$281.03	\$277.06	\$280.56	\$272.41

<sup>1</sup> Many of the service calls received on election days do not require a mechanic.<sup>2</sup> Of the service calls received on election days that do require a mechanic, many are not related to machine maintenance or programming error.<sup>3</sup> No data are available prior to FY 1997-1998.<sup>4</sup> Prior to FY 2000-2001, the average annual cost per machine to maintain voting machines statewide was computed by utilizing the budget allocation for the "old" Voting Machines Program less the budget allocation for warehouse leases and dividing this amount by the total number of voting machines in the state. In FY 2000-2001, the average annual cost per machine to maintain voting machines statewide will be computed by utilizing the budget allocation for the field activity less the budget allocation for warehouse leases and dividing this amount by the total number of voting machines in the state.

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4. (KEY) To move from mechanical to computerized voting machines with printout capability throughout the state by increasing the percentage of parishes utilizing computerized voting machines with printout capability to 21.9%.

Strategic Link: This operational objective relates to Objective 4: *By June 30, 2002, the Elections Program will replace computerized absentee vote counting equipment and paper absentee ballots with computerized voting machines to be used during in-person absentee voting*. Also this operational objective relates to Objective 5: *By June 30, 2002, the Elections Program will eliminate all of the non-printing mechanical voting machines in the state and will move from mechanical to computerized voting machines in large metropolitan areas of the state as part of the ongoing effort to investigate new technology and incorporate new technology (as it becomes certified) into Louisiana's election system, for the Elections Program in the department's strategic plan*.

Louisiana: Vision 2020 Link: This operational objective is related to Goal 1, Objective 1.8: *To improve the efficiency and accountability of governmental agencies*.

Children's Cabinet Link: Not applicable

Other Link(s): Not applicable

Explanatory Note: At June 30, 2000, only 335 Shoup 2.5 mechanical voting machines remained in the state (in Ascension and Tangipahoa Parishes). These machine are scheduled to be replaced with computerized voting machines in FY 2000-2001. In FY 1998-1999, the last of the AVM voting machines (non-printing) were replaced with AVM-POM mechanical voting machines (printing). As of October 15, 2000, the state's voting machine inventory is composed as follows: 335 Shoup 2.5 voting machines; 4,221 AVM-POM voting machines; and 3,992 AVC voting machines.

L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 2000-2001	ACTUAL YEAREND PERFORMANCE FY 2000-2001	ACT 12 PERFORMANCE STANDARD FY 2001-2002	EXISTING PERFORMANCE STANDARD FY 2001-2002	AT CONTINUATION BUDGET LEVEL FY 2002-2003	AT RECOMMENDED BUDGET LEVEL FY 2002-2003
K	Percentage of parishes utilizing mechanical voting machines without printout capability <sup>1</sup>	0.0%	3.1%	0.0%	0.0%	0.0%	0
K	Percentage of parishes utilizing mechanical voting machines with printout capability <sup>1</sup>	73.4%	78.1%	78.1%	78.1%	78.1%	78.1%
K	Percentage of parishes utilizing computerized voting machines with printout capability <sup>1</sup>	26.6%	18.8%	21.9%	22.0%	21.9%	21.9%

<sup>1</sup> In FY 2000-2001, the remaining mechanical voting machines without printout capability will be replaced, resulting in 0% of parishes utilizing this type of voting machine; 14 parishes (21.9%) will have computerized voting machines with printout capability and 50 parishes (78.1%) will have mechanical voting machines with printout capability.